



APRIL 6, 2021 BOARD MEETING MINUTES
DOE MOUNTAIN RECREATION AUTHORITY BOARD

A meeting of the Doe Mountain Recreation Authority (DMRA) Board of Directors was held at 1:00 p.m. on Tuesday, April 6, 2021 via Zoom video conference call due to the COVID-19 pandemic.

I. Vice Chairman Taylor called the meeting to order at 1:02 p.m.

Board Members Present:

Frank Arnold	Jerry Jordan
Anthony Duncan	Gabby Lynch
Jerry Grindstaff	Anne Marshall
Carolyn Hawkins	Dan Reese
Kristy Herman	Ray Stout
Dave Jones	Mike Taylor

Board Members Absent: Ron Ramsey, Tim Sain

DMRA Staff and Guests Present:

Tate Davis, Executive Director
Bob Richards, RTP Grant Administrator
Gerald Parish, TDEC/RES
Lynn Hicks
Dennis Shekinah
Gloria Griffith

II. **J. Jordan motioned to approve the Board meeting minutes from the February 2, 2021 Board meeting. A. Marshall seconded the motion. The motion carried unanimously.**

III. Public Comment Period

There were no public comments.

IV. Financial Report – Treasurer Frank Arnold reported. As of March 31, 2021, the DMRA’s cash position in its Johnson County Bank checking account is \$1,470,641.80. The DMRA’s cash balance in its Johnson County Bank savings account is \$150,000.00. The DMRA’s cash position in its Johnson County agency fund account is \$40,264.85. **G. Lynch motioned to approve the Financial Report. A. Marshall seconded the motion. The motion carried unanimously.**

V. New Business

- a. *RTP Grant Phase 2 Update* – Tate Davis & B. Richards: RTP grant contract officially began on March 1, 2021. Parking area improvements and expansion have been a huge success. A number of grant kick-off requirements such as maps and TDEC site inspections are underway.
- b. *Board Approval of Final RTP Phase 2 Budget and Remaining FY21 RTP Phase 2 Budget*: **D. Jones motioned that the Board approve the final RTP Phase 2 grant budget. G. Lynch seconded the motion. The motion carried unanimously. F. Arnold motioned that the Board approve the remaining FY21 RTP Phase 2 grant budget. D. Reese seconded the motion. The motion carried unanimously.**
- c. *FY21 DMRA Operations Budget Amendment*: **D. Reese motioned that the Board approve an amendment of the FY21 DMRA operations budget to show a carbon revenue increase of \$500,000, thereby increasing revenue available for budgeting to \$579,000. R. Stout seconded. The motion carried unanimously.**
- d. *DMRA Carbon Revenue Financial Management Ad Hoc Subcommittee Report* – D. Reese: Chairman Reese gave a summary of the ad hoc committee’s progress with researching alternative financial investment vehicles. Representative Scotty Campbell’s help has been enlisted by the Executive Committee to achieve an Attorney General opinion on how the DMRA may invest its forest carbon revenue. G. Lynch will try to arrange a meeting with DMRA Board member Ron Ramsey to see if he can help as well.
- e. *Ad Hoc Subcommittee Assignment for DMRA Rule Change Process*: No subcommittee meetings to date. A. Marshall agreed to lead the subcommittee beginning in late April when her schedule is more open. The subcommittee’s task is to review the current DMRA Rules (enacted in 2013) and recommend rule changes to the full Board at its June 1, 2021 Board meeting.

VI. Executive Director’s Report – T. Davis: By the end of FY21, user permit revenue is expected to grow 50-70% over last year. Visitors are at an all-time high, and the staff are maxed to the limit. The Department of Tourism Development grant activities, including promotional video shoots, are almost finished.

VII. Other Business:

Carolyn Hawkins announced that she would be stepping down from her position on the Board, effective immediately. Multiple Board members thanked Carolyn for her many years of service and fun energy.

D. Shekinah asked J. Jordan if there had been any discussions between the DMRA and the City regarding the trail behind Pioneer Village shopping center. T. Davis noted that a majority of that trail does not fall on the DMRA property; the DMRA cannot use its state or federal grant funding on property that the DMRA doesn’t own.

VIII. Set Next Meeting Date/Time/Place

Tuesday, June 1, 2021 at 1 pm Eastern, via Zoom video conference call.

IX. Adjournment

F. Arnold motioned to adjourn the meeting. K. Herman seconded the motion. The meeting was adjourned by Vice Chairman Taylor at 2:02 pm.

Respectfully Submitted By:



Gabrielle K. Lynch
DMRA Corresponding Secretary

The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.