



DOE MOUNTAIN RECREATION AUTHORITY BOARD

Meeting Minutes: October 11, 2022

The Doe Mountain Recreation Authority (DMRA) Board of Directors met on October 11, 2022 at 1:00 p.m., at the Doe Mountain Adventure Center, Mountain City, TN 37683.

Board Members Present: Gabby Lynch, Mona Alderson, Tim Sain, Jerry Jordon, Larry Potter, David Jones (Zoom), Anthony Duncan (Zoom), and Kristy Herman (Teleconference)

Board Members Absent: Jerry Grindstaff, Ray Stout, Lynn Tully, Gerald Parish, Ron Ramsey, Frank Arnold

DMRA Staff Present: Executive Director L. Shawn Lindsey

Others Present: Will Williams (Edward Jones Financial) for item 6; Courtney Atnip for item 4; five members of the public. Several DMRA employees observed during all or part of the meeting.

1. Vice-Chair G. Lynch called the meeting to order at 1:00 p.m.

2. Minutes of August 2, 2022 Meeting

Jerry Jordan moved to approve the minutes of the Board Meeting of August 2, 2022; Gabby Lynch seconded the motion; the motion carried unanimously.

3. Introduction of New Employees

Executive Director S. Lindsey introduced:

- Autumn Groesbeck - Administrative Assistant /Board Liaison
- Josh Collins - Trail Construction Supervisor
- Shannon Clark - Part-time, handling Special Events Coordinator's functions
- Taylor Thomas - Part-time

4. Legislative Agenda Items

S. Lindsey summarized several legislative proposals, a summary of which is filed with the minutes. Courtney Atnip (via teleconference/speaker phone) recommended

resubmitting proposed legislation to exempt DMRA from rulemaking for fees and to shorten the fee implementation delay. Board members discussed seeking an appropriation again this year. S. Lindsey and C. Atnip will draft (and coordinate with the Executive Committee) talking points for Board members to use to support an appropriation request.

5. Financial Report for August and September

As of August 1, 2022, total financial assets were \$2,308,342.72, of which the checking account balance was \$909,755.04, the savings account balance was 402,139.96; and the Edward Jones balance was \$731,761.30. A copy of the full Financial Report report is filed with the minutes. Tim Sain moved to approve the Financial Report; L. Potter seconded the motion; the motion carried unanimously.

6. Investment Strategy Proposal, Overview of Investments

Will Williams provided an overview of the DMRA current investments with Edward Jones. At the recommendation of S. Lindsey and after a motion by M. Alderson, seconded by G. Lynch, the Board unanimously voted to approve (1) moving DMRA funds in the Johnson County Bank savings account to an Edward Jones insured account with a higher interest rate; (2) obtaining a credit card tied to the Edward Jones insured account; and (3) authorizing the Executive Committee to procure a time deposit with Edward Jones with incoming carbon revenue funds.

7. DMRA Policies Review

Financial Policies: After discussion and questions regarding several policies, voting on draft financial policies was deferred until the December meeting. Revised versions will be circulated before that meeting.

Open Records Policy: G. Lynch moved, with a second by A. Duncan to approve the draft Open Records Policy circulated in August; motion carried unanimously. A copy of the final policy is filed with the minutes.

8. Award of Engineering Services Contract

Four firms responded to the advertised request for general and Shooting Sports Complex engineering design services qualifications. On the recommendation of S. Lindsey, L. Potter moved, with a second by J. Jordan to use Benchmark Design, PLC, in Johnson City for the needed services; the motion carried unanimously.

9. Request Permission to Award Materials Purchase Bid with Consent of Executive Board for Materials for Observation Decks and Storm Shelters

T. Sain moved and G. Lynch seconded the motion to grant the Executive Committee the authority to approve the purchase of these materials under the RTP grant/budget. The motion carried unanimously.

10. **Public Comment Period**

Three members of the public provided comments:

Carla Shaw: Lives in Mountain City; adopted a dog from Rescue Dog. Opposed to building a gun range within a mile of Rescue Dog and near the neighborhood.

Joan McClelland: Opposed to gun range because of impact of noise on people (and animals). She lives ~~off of~~ Hemlock St. in Mountain City.

Joyce Liberstein: Present on behalf of Melissa Gentry and Rescue Dog because of concern with the negative effect that a gun range would have on the animals at Rescue Dog.

11. **Other Business:**

Lease of an Excavator: S. Lindsey requested approval to obtain a three-year lease of a ~~mini-excavator~~ mini excavator through Sourcewell (or open source bid). J. Jordan moved to authorize the lease; L. Potter seconded the motion; the motion passed unanimously.

Decibel test: At 4:00 p.m. on Thursday, October 13, 2022, several firearms will be fired at the location of the proposed Shooting Sports Complex and decibel levels measured at locations near Doe Mountain.

12. **Next Meeting:** The next DMRA Board meeting will be held on December 13, 2022, at 1:00 p.m., at the Doe Mountain Adventure Center.

There being no other business, Vice-Chair Lynch adjourned the meeting at 2:58 p.m.

Respectfully submitted,

Mona B. Alderson
Secretary, DMRA

The mission of the Doe Mountain Recreation Authority is to transform Doe Mountain into a safe, fun, family-oriented, multi-use outdoor recreational

destination that promotes local economic development while conserving and protecting its beauty, woods, water and wildlife.