

Part time weekend and event staff position

The Weekend and Event Staff are Doe Mountain's face to the public. We are seeking enthusiastic and energetic people to join our staff and help create and maintain a positive customer experience. Our Adventure Center staff will be trustworthy, dependable, have excellent communication skills, and a desire to work in a growing outdoor adventure program.

JOB SUMMARY: Works under the direction and supervision the Event and Program Manager; Weekend and Event staff will have the primary responsibility of checking in users, operating a point-of-sale system with both cash and credit card payments, conveying, and enforcing DMRA Trail Rules, renting out Side by sides, washing side by sides and sanitizing helmets between use, assisting visitors with purchasing day and annual permits, operate the retail and concessions shop, and work during special events and programs with the Event Operations crew. Additionally, the weekend staff will perform routine housekeeping chores and attention to the surrounding grounds to ensure a pleasant and safe experience for staff and guests.

MINIMUM HIRING STANDARDS:

- Must be at least 18 years of age.
- Must have a reliable means of communication (i.e., pager or phone).
- Must have a reliable means of transportation (public or private).
- Must have the legal right to work in the United States.
- Must have the ability to speak, read, and write English.
- Must have a High School Diploma or GED
- Must be willing to participate in the Company's pre-employment screening process, including drug screen and background investigation.

Applications are available at the Doe Mountain Recreation Authority Adventure Center, 1203 Harbin Hill Road, Mountain City OR by requesting an application by email at admin@doetn.com.

Pursuant to Doe Mountain Recreation Authority (DMRA) Workplace Discrimination and Harassment policy, DMRA is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the DMRA's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status, or any other category protected by state and/or federal civil rights laws.

Education and Training: (Highest Level of Education or training)

Name	Location (City, State)	Year Graduated/Completed	Major/CTE/Vocational Courses

Employment History: (most current first)

Employer Name:	
Job Title:	
Supervisor Name:	
Employer Address:	
City/State/Zip	
Business Phone or email:	
Dates Employed:	
Reason for leaving:	

Employer Name:	
Job Title:	
Supervisor Name:	
Employer Address:	
City/State/Zip	
Business Phone or email:	
Dates Employed:	
Reason for leaving:	

References: Please provide THREE personal and professional references.

Name	Relationship	Contact (phone or email)

At Will Employment/Contingent on Funding: The relationship between you and the Doe Mountain Recreation Authority is referred to as "employment at will." Positions at Doe Mountain Recreation Authority are contingent upon funding, including time-limited grant and external funding. By signing below, you certify that all responses are true and complete to the best of your knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my termination/release.

Signature: _____ Date: _____